



Trans Canada

Collections & Recovery

The Company that Collects for you.

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tccr@vianet.ca

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Deborah Swyer-Burke: Customer Service Representative

THE FOLLOWING ACCOUNT(S) ARE ASSIGNED TO TRANS CANADA COLLECTIONS & RECOVERY
(subject to the terms and conditions on reverse)

PLEASE ENTER YOUR INFORMATION HERE:

CLIENT NAME: _____ CONTACT PERSON: _____
 CLIENT ADDRESS: _____ CLIENT PHONE #: _____
 AUTHORIZED SIGNATURE: _____ DATE: _____

DEBTOR'S NAME: _____ SPOUSE: _____ AMOUNT DUE: _____
 DATE OF BIRTH: DEBTOR: _____ DATE OF BIRTH: SPOUSE: _____
 SIN#: DEBTOR _____ SIN#: SPOUSE _____ PHONE: _____
 ADDRESS: _____ POSTAL CODE: _____ MAIL RETURNED? YES/NO
 EMPLOYMENT: DEBTOR _____ EMPL. PHONE# _____ EMPL. SPOUSE _____
 DATE LAST PAID: _____ DATE LAST CHARGE: _____

ADDITIONAL INFORMATION: (NSF CHEQUE, SERVICE ADDRESS, JUDGEMENT ACCT. ETC.)

DEBTOR'S NAME: _____ SPOUSE: _____ AMOUNT DUE: _____
 DATE OF BIRTH: DEBTOR: _____ DATE OF BIRTH: SPOUSE: _____
 SIN#: DEBTOR _____ SIN#: SPOUSE _____ PHONE: _____
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“THE COMPANY THAT COLLECTS FOR YOU”

COMMISION:

RETAIL COMMISION IS 35%, INCLUDING ACCOUNTS COLLECTED THROUGH LEGAL ACTION

COMMERCIAL COMMISION IS 25% INCLUDING ACCOUNTS COLLECTED THROUGH LEGAL ACTION.

ACCOUNTS WHERE THE DEBTOR IS A LOCATE COMMISION IS 50%.

ON ACCOUNTS OUTSIDE OUR AREA, ACCOUNTS PREVIOUSLY HANDLED BY ANOTHER AGENCY, ACCOUNTS UNDER \$250.00, COURT CONSOLIDATIONS, ACCOUNTS OVER 1 (ONE) YEAR OLD A 50% COMMISION RATE WILL BE CHARGED.

RETURN ACCOUNTS:

UPON 90 DAYS WRITTEN NOTICE (FAX, E-MAIL INCL.) TRANS-CANADA COLLECTIONS WILL RETURN AT NO CHARGE TO THE CLIENT. IF IN THE 90 DAYS THE CLIENT MAKES DIRECT OR INDIRECT ARRANGEMENTS WITH THE DEBTOR TO PREVENT TRANS-CANADA TO COLLECT THERE WILL BE CHARGES INCURRED BY THE CLIENT OF EQUAL AMOUNTS TO THE CHARGES THAT WOULD HAVE BEEN PAYABLE HAD TRANS-CANADA BEEN ABLE TO SUCCESSFULLY COLLECT THE DEBT.

WITH AN ACCOUNT GIVEN THAT DOES NOT HAVE SUFFICIENT INFORMATION TO OBTAIN A JUDGMENT, TRANS-CANADA COLLECTIONS MAY CHARGE A CLOSING FEE TO COMPENSATE FOR THE WORK AND EXPENSE INCURRED UP TO THAT POINT, THIS CLOSING FEE WILL BE 10% OF THE BALANCE ON SAID DEBT.

COURT COSTS:

AUTHORIZATION SHEET MUST BE SIGNED PRIOR TO TRANS-CANADA COLLECTIONS PROCEEDING WITH ANY LEGAL ACTION. THE CLIENT WILL BE RESPONSIBLE FOR ALL COURT COSTS INVOLVED.

TRANS-CANADA COLLECTIONS WILL NOT BE HELD RESPONSIBLE IN THE EVENT AN ACCOUNT LISTED FOR COLLECTIONS BECOMES PRESCIBED BY THE STATUE OF LIMITATIONS. NO COMMISION WILL BE CHARGED ON COLLECTION OF THE DISBURSED COURT COSTS. COURT COSTS WILL BE RETURNED TO THE CLIENT FROM THE FIRST MONIES COLLECTED ON THE DEBT BEFORE DEDUCTIONS FOR COMMISION TO TRANS-CANADA.

REPORTING PAYMENTS:

THE CLIENT AGREES TO REPORT ANY AND ALL MONEY DIRECTLY RECEIVED ON ACCOUNT FROM DEBTOR. THIS REPORT IS TO BE MADE IMMEDIATELY. TRANS-CANADA WILL TAKE FULL COMMISION ON AN ACCOUNT LISTED WITH THIS OFFICE WHEN PAYMENT IS MADE DIRECTLY WITH CLIENT. WHEN MERCHANDISE IS ACCEPTED FOR RETURN AND CREDIT IS CONSIDERED THE SAME AS A PAYMENT, TRANS-CANADA COLLECTIONS WILL CHARGE COMMISION TO THE CLIENT.

ANY AND ALL OF THESE CONDITIONS MAY BE REVIEWED FOR CERTAIN CIRCUMSTANCES AND WILL BE AT THE DISCRETION OF THE OWNER/MANAGER OF TRANS-CANADA COLLECTIONS & RECOVERY.

THANK YOU FOR CHOOSING “THE COMPANY THAT COLLECTS FOR YOU”.